

2012/13 Annual Governance Statement - Summary of Recommended Process

Overview:

This will be Cheshire East Council's fourth Annual Governance Statement and the recommended process, which follows best practice, remains broadly unchanged. Internal Audit lead on the production of the Statement, and are committed to reviewing and updating as necessary, the process and Statement to ensure continuing compliance with best practice, and embedding strong governance across the organisation throughout the year. This has, and will continue to use proportional resource.

	Activity	Output	Responsibility	Planned Timescale
1	Assessment of governance arrangements for significant partnerships.	Internal Audit Report	Head of Internal Audit	Ongoing – March 2013
2	Assessment of the effectiveness of mitigating actions for approved strategic risks.	Internal Audit Report	Head of Internal Audit	Ongoing – March 2013
3	Self Assessment against the Code of Corporate Governance.	Self Assessment	Corporate Governance Group	March 2013
4	Self Assessment of Internal Audit against the CIPFA Code of Practice.	Self Assessment	Head of Internal Audit	March 2013
5	Assessment of the effectiveness of the Audit and Governance Committee.	Committee Report	Chair and Vice Chair of A&G Committee /Head of Internal Audit	A&G Committee 28 th March 2013
6	Disclosure Statements by Heads of Service.	Disclosure Statements	Heads of Service	April/May 2013
7	Consider other sources of assurance i.e. External Audit reports, other inspection reports, Corporate Risk Management Group etc.	Various reports	Corporate Governance Group	April/May 2013
8	Head of Internal Audit opinion report.	Committee Report	Head of Internal Audit	A&G Committee 27 th June 2013
9	Produce draft AGS.	Draft AGS/ Committee Report	Corporate Governance Group	A&G Committee 27 th June 2013
10	Provide detailed supporting evidence to Members and consider any new findings/feedback on draft AGS.	Evidence Packs	Corporate Governance Group	July -Sept 2013
11	Produce final AGS for approval by Members.	AGS/Committee Report	Corporate Governance Group	A&G Committee 26 th Sept 2013